**Ch101: Chemistry Tutorials Application Questionnaire**

Each instructor (including co-instructors proposing the same course) should complete and submit this form by December 20.

**Please list your name, advisor(s), and academic year.**

*Applicant’s Name:*

*Applicant’s Advisor:*

*Applicant’s Year:*

**Have you spoken to your advisor(s) about teaching a chemistry tutorials course, and are they supportive of you teaching a chemistry tutorial?**

*Yes \_\_\_\_ No \_\_\_\_*

**Do you plan to teach with a co-instructor?**

*Yes \_\_\_\_ No \_\_\_\_*

*If yes, who:*

**If you were not planning to work with a co-instructor, would you be willing to be paired with another applicant with a similar course proposal to co-teach a tutorial?**

*Yes \_\_\_\_ No \_\_\_\_*

**What teaching experiences have you had so far, and** in **what upcoming teaching experiences do you plan to participate?**

**Why are you interested in teaching a chemistry tutorial? Please include why you think teaching this course will benefit you.**

**What is the title of your course?**

**What subfield(s) of chemistry does your proposed course most closely resemble?**

\_\_\_\_ Organic Chemistry

\_\_\_\_ Inorganic Chemistry

\_\_\_\_ Physical Chemistry

\_\_\_\_ Chemical Biology

\_\_\_\_ Chemical Engineering

\_\_\_\_ Other (please specify):

**You should identify a willing Faculty Mentor who aligns with your subfield and is able to serve in this capacity. However, if your course falls into several subfields, you may desire multiple mentors. Please indicate the faculty member(s) below who have agreed to mentor you.**

Primary mentor:

C0-mentor (if applicable):

**Please briefly describe the course you want to design—for instance, give a description that might be in a course catalog.**

**How do you plan to allocate your 3 course units? How much time will be spent in- class (lecture or discussion), and what types of homework assignments do you plan to assign?**

**How will you split the work between co-instructors of this course (if applicable)?**

**For applicants who have previously taught Ch101: Is your proposed tutorial the**

**same as or similar to the tutorial you taught last year?**

*Yes \_\_\_\_ No \_\_\_\_*

**If you answered “Yes” to the above, please describe the similarities and differences between the course you are proposing and the course you taught previously. Include similarities/differences in both content covered and course structure.**

**I understand that, if my application is accepted, I will be expected to participate in a course design-focused workshop during the** fourth **week of** the term**.**

*\_\_\_\_\_Yes, I understand  
Check this box if you have a conflict that week but are willing to participate a different week.*

**I understand that, if my application is accepted, I will be expected to meet with my identified faculty mento**r at the end of the 4th week of the term **to receive feedback, discuss concerns, and gain insight as I begin to develop my class.**

*\_\_\_\_\_Yes, I understand*

**I understand that, if my application is accepted, I will be expected to meet with Caltech Center for Teaching, Learning, and Outreach (CTLO) staff** at the end of the 8th week of the term **to discuss course development and effective teaching.**

*\_\_\_\_\_Yes, I understand*

**I understand that, if my application is accepted, I will be expected to submit a final syllabus and a draft of materials for the first two weeks of classes to my faculty mentor by** the end of the term.

*\_\_\_\_\_Yes, I understand*