Reimbursements

Petty cash can be done through the CCE Purchasing Office for amounts $20 or less.

Form used for reimbursements types listed on the Payment Request Usage List. This form replaces the old "Payment Request Paper Form"

Form used to reimbursement Post-Doc's, Grad Students, Faculty, and Staff, for reimbursements not listed on the Payment Request Usage Form, and reimbursement not travel related. Examples: Tools purchased at Home Depot for the lab.